

## Consultant Application – Terms of Reference

### Consultancy: Development of a Programme of Action for Young People in West and Central Africa

Applications must address all of the requirements of the Terms of Reference and include all of the information/documents requested at Section 7.

<p><b>1. Background</b></p>	<p><u>Overview of IPPF</u></p> <p>The International Planned Parenthood Federation Africa Regional Office (IPPFARO) is one of the leading providers of quality sexual and reproductive health (SRH) services in Africa, and a prominent sexual and reproductive health and rights (SRHR) advocacy voice in the region. We remain committed to gender equality and to ensuring that women, girls, and young people realize their rights and have control over their own bodies, their lives, and their futures. Headquartered in Nairobi, Kenya, IPPFARO delivers its critical mission with the support and leadership of 33 Member Associations (MAs), 9 Collaborative Partners, youth advocates, staff, and a network of dedicated volunteers who provide high quality, youth focused and gender sensitive services to those who are most vulnerable and marginalized. In 2020 alone, the MAs provided &gt;10.5 million sexual and reproductive health and rights services. Further details can be found here: <a href="#">IPPFAR Factsheet 2021 English.pdf</a></p> <p><u>Overview of the engagement</u></p> <p>IPPF is committed to advocating for the SRHR of all. Yet a multitude of barriers still exists, resulting in shocking data on health outcomes. In West and Central Africa 64% of the population is currently &lt;24 years, with the adolescent population 10-19 years expected to jump by 37%, from 120 million to 164 million, by 2030. The sub-region also has the highest rates of teenage pregnancy in Africa at 27.9%.</p> <p>In light of this context, the IPPF Africa Region (IPPFAR) has decided to take a targeted, systemic and multi-faceted approach that mobilizes and reinforces all of our assets in West and Central Africa to ensure comprehensive and integrated SRH services are available and sustainable so women and girls can access contraception and lifesaving SGBV services safely; the necessary measures are in place to mitigate the risk of GBV; and medical supplies and commodities are available, including for menstrual hygiene management.</p> <p>By setting up a sub-regional office in Abidjan, Cote d’Ivoire, and growing its infrastructure, its human resources and its strategic investments in the sub-region, IPPFAR will support the regional capacity strengthening and integration of its Member Associations and Collaborative Partners in West and Central Africa. This investment will ensure a more localized and adapted approach to improving SRHR service delivery in West and Central Africa, including in humanitarian contexts - going beyond declarations and increased financing alone, but rather focusing on dedicated support, and strengthened partnerships with key regional stakeholders such as the Ouagadougou</p>
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	<p>Partnership, the Economic Community of Central African States (ECCAS), the Economic Community of West African States (ECOWAS), as well as governments, to ensure universal access to SRHR.</p> <p>Crucial to IPPFAR’s successful presence and action in West and Central Africa is the development of a tailored sub-regional strategy to respond to the specific SRHR needs of priority populations that can guide the technical support to be provided by the IPPFAR Sub-Regional Office in Abidjan, Cote d’Ivoire. It is hoped that the strategy will bring together and contribute to a unified regional voice in responding to specific regional priorities such as combating child marriage and ending female genital mutilation/cutting (FGM/C), resulting in significant progress in many countries, as regional commitments allow for coordination between stakeholders around clear and measurable targets, and not only catalyse financial resource mobilization, but also foster dialogues and mutual strengthening on topics that are often considered taboo. This strategy will align with IPPF’s global strategy 2023-2028 currently being developed.</p>
<p><b>2. Purpose</b></p>	<p>To this effect, IPPFAR is recruiting a short-term consultant with expertise in organizational effectiveness/strategy to work with IPPF Member Associations, Collaborative Partners and selected key actors to undertake a stock-take of the SRHR situation and opportunities in the sub-region and develop a Regional Plan of Action to respond to the particular needs and realities of the sub-region.</p>
<p><b>3. Roles and responsibilities</b></p>	<p>The consultant will be responsible for planning, leading and delivering a process that includes:</p> <ul style="list-style-type: none"> <li>- A <b>plan and methodology</b> of how to conduct the context analysis, initial engagements with IPPF members and partners; the writing, validation and finalisation of the WCA plan of action. This should include a desk review of key internal and external documentation; one-on-one interviews (mostly remote) with IPPF members and external actors; capitalisation of relevant done by other organisations and IPPF colleagues. This plan will be discussed and agreed with the IPPFARO focal point.</li> <li>- An <b>analysis document</b> bringing together key contextual elements and opportunities/challenges in SRHR in the WCA region; together with elements related to existing expertise and experiences by the 18 IPPF Member Associations and Youth Action Movements in the region. This analysis will build on existing information and research and identify opportunities and key entry points for IPPF.</li> <li>- A first draft Plan of Action and <b>validation workshop</b> and next steps for a young professional consultant to follow up on the integration and implementation of the Plan of Action in the different countries of the sub-region</li> <li>- A <b>final Plan of Action document</b> –setting out the SRHR context, opportunities, priorities and ways forward for IPPF members and its partners to advance SRHR in the WCA sub-region – in line with the IPPF 2023-2028 Strategy.</li> </ul>
<p><b>4. Timeline</b></p>	<p>The assignment is expected to take a maximum of 40 days between August and October 2022. The strategy validation workshop is expected to take place in October 2022, with the final strategy and workplan being delivered in late October 2022.</p>

<p><b>5. Milestones and deliverables</b></p>	<p>The milestones will be discussed and agreed with the selected consultant. These are likely to include:</p> <ul style="list-style-type: none"> <li>- A <b>plan and methodology</b> for the work: this should be developed within the first 5 5 working days of the consultancy</li> <li>- The <b>analysis document, that will form the base of the strategy document</b>: to be shared at the latest after 15 working days</li> <li>- A <b>draft Plan of Action</b>: to be ready to be presented at the validation workshop</li> <li>- A successful <b>validation workshop</b> and a <b>plan outlining the next steps</b> for a young professional consultant to follow up on the integration and implementation of the strategy in the different countries of the sub-region</li> <li>- The final WCA <b>Plan of Action</b> setting out the SRHR context, opportunities, priorities and ways forward for IPPF members and its partners to advance SRHR in the WCA sub-region</li> <li>-</li> </ul>
<p><b>6. Contract or Requirements</b></p>	<p><u>Proven Ability and Skills:</u></p> <ul style="list-style-type: none"> <li>• Essential: Excellent research and mapping skills</li> <li>• Essential: Excellent analytical skills</li> <li>• Essential: Excellent written communication skills</li> <li>• Essential: Fluency in French is required and English is strongly desired</li> <li>• Essential: Experience with development of organizational strategy.</li> </ul> <p><u>Personal Competence:</u></p> <ul style="list-style-type: none"> <li>• Awareness of and sensitivity to the multi-cultural and diverse environment in which IPPFARO operates.</li> <li>• Integrity and ability to always maintain confidentiality</li> <li>• Understanding of and a commitment to safeguarding including child protection, in a local and international context</li> <li>• Supportive of a woman’s right to choose and to have access to safe abortion services</li> </ul> <p><u>Location:</u> The role is virtual, but someone based in Abidjan, Cote d’Ivoire would be desirable.</p>
<p><b>7. Reporting</b></p>	<p>The consultant will report to the Strategic, Organizational Development and Communications Team.</p>