

<b>Job/Role Title</b>	Regional External Relations Director
<b>Division</b>	<b>External Relations</b>
<b>Grade</b>	<b>H</b>
<b>Location</b>	<b>Nairobi, Kenya</b>
<b>Reporting to</b>	<b>Regional Director</b>
<b>Date</b>	<b>April 2023</b>

## Background

The International Planned Parenthood Federation (IPPF) is a global sexual and reproductive health (SRH) service provider and one of the leading advocates for universal access to sexual and reproductive health and rights (SRHR) for all. IPPF is a worldwide movement of 120 national organizations, referred to as Member Associations, working with and for communities and individuals. These member associations are the leading civil society providers of contraception in 89 of 120 countries. And in 64 of those 89 countries, IPPF is the only largescale international provider. Collectively, member associations delivered more than 1 billion cumulative services between 2016 and 2022.

Headquartered in Nairobi, Kenya, the overarching goal of [IPPF Africa Region](#) (IPPFAR) is to increase access to SRHR services to the most vulnerable youth, men, and women in sub-Saharan Africa. To reach this goal, IPPFAR works with local civil-society organizations, governments, the African Union (AU), regional economic commissions (RECs), the United Nations, among others, to expand political and financial commitments to SRHR in Africa. IPPFAR tackles the continent's growing SRH challenges through a network of Member Associations (MAs), strategic partners and volunteers in 42 countries. For more information, please read our 2022 profile (in English and French) [here](#).

## Role Purpose:

The post holder will be expected to lead the positioning of IPPF in the region; to move the sexuality agenda forward and build solidarity for change by shifting norms, building strategic partnerships and supporting social movements, and amplifying the work of IPPF. They will also lead on IPPF's commitment to stand up, and speak out as defined in IPPF Strategy2028.

## Context of role:

- Works as part of the Regional Senior Leadership Team to promote, position, develop and grow the work of the Federation.
- Leads on nurturing and maintaining strategic partnerships in the region that will ensure IPPF is well connected and resonant.
- Ensures adequate resourcing. Leads on the relationship with regional donors, overseeing proposal development and resource mobilization at regional and supports the same at MA levels.
- Works as part of the Global Secretariat External Relations team to position IPPF as a proactive sector leader and to deliver IPPF Strategy2028. Ensures IPPF is responsive to the most critical and urgent SRHRJ issues impacting the most marginalized and vulnerable.
- Is an active part of the change that IPPF is shepherding through, actively challenging IPPF to be more courageous and relevant. Ensures IPPF works to an intersectional and feminist agenda; with youth voices better represented in its external positioning.
- Connects all the External facing work within a Region and builds optimal engagement of IPPF Member Associations/Partners.
- With the Regional Director, represents IPPF on political advocacy and external forums.
- Adhere to the safeguarding reporting and monitoring requirements of this role.

**Management reporting:**

- Communications, Voice & Media.
- Advocacy.
- Community engagement and partnerships.

**Role Deliverables:**

- Develop and implement a progressive regional plan to deliver on IPPF Strategy2028, ensuring it complements global and regional plans.
- Ensure a strategic eye across business development and strategic engagements along with regional colleagues to support regional and country level fundraising. Responsible for ensuring the team is able and willing to prioritize business development. Ensures two way sharing of information across the regional office, and with the global and national teams.
- Build an evolving network of stakeholders, influencers, and partners, as well as knowledge managements on trends and opposition monitoring to inform/strengthen/prioritize action.
- Measure and track key result areas, impacts and change to adapt/respond with agility.
- Distil IPPF's identity and voice to speak to key stakeholders; develops a position/key messages on strategic/emerging themes.
- Gather intelligence and commissions research, leveraged through the global External Relations team, to deepen understanding and strengthen positioning/influencing/delivery.
- Prioritise and focus on engagement with key strategic bodies to maintain presence and influence that will deliver tangible benefits.
- Create an environment that nurtures and leverages disruptive partnerships and strategic community networks
- Prioritise, connect and amplify campaigns, placing MA and local voices at the forefront to advocate for the Federation .
- Oversee the framing, activation and 2obilization of high impact media and social media activity that builds on the work of Mas and acts with youth. Ensuring stories/impacts are captured and narrated in engaging and impactful ways.
- Lead on crisis management for the Region, connecting and escalating with Global Comms, Voice and Media as required.
- Create an environment where people perform at their best, leading and developing a team with the skills, drive, diversity and expertise to deliver. Acting as a role model for safeguarding, anti-racism and IPPF's Code of Conduct.
- Support and enable a safe environment, adhering to the safeguarding reporting and monitoring requirements of this role.

**Key Skills/Expertise:**

- Track record in political influencing, inter-governmental negotiations and measurable change in SRHR related work internationally, with an emphasis on regional engagement.
- Track record of speaking out on sensitive issues, ensuring voice and agency. Evidence of inspiring and delivering cultural change; setting the tone of voice, ensuing values and integrity on SRHR inform decision making and setting the pace for a high performing team that can meaningfully connect with national and global partners.
- Demonstrable record in resource mobilization and maintaining donor relations in the Africa region.
- Has led policy/legislative change, campaigns and communication strategies at a regional level across multiple stakeholders and coalitions, including marginalised groups.
- Strong understanding of and experience in gender equality, sexual and reproductive health, rights and justice.
- Evidence of the ability to flex style in a diverse and multi-cultural environment to build positive relationships, combining drive with diplomacy.

- Exceptional communication and presentation skills
- Fluency in French and English is essential, good command of Portuguese is an asset
- Evidence of being open to and enabling new and leading-edge ideas to build engagement and impact.
- Excellent team manager, leader and developer with strong planning, organizing and knowledge sharing skills.
- Demonstrate an understanding of and commitment to safeguarding in a local and international context.
- Demonstrates ability and willingness to work in a diverse, multicultural, multilingual and intergenerational environment that is anti-racist and respectful of others.
- An intersectional (pro) feminist passionate about sexual reproductive health care rights + justice.
- Supportive of people's rights regardless of sexuality or gender identity/expression and supportive of worker's rights and access to health care in sex work.

### Competencies:

- **PROFESSIONALISM:** Knowledge of (related field). Demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **TEAMWORK:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **PLANNING & ORGANIZING:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **COMMUNICATION:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

Interested individuals should submit an application form in the [IPPFARO CV](#) form and a 1-page cover letter to: [hroffice@ippfaro.org](mailto:hroffice@ippfaro.org) with the job position you are applying for as the subject of the email by **9 May 2023**. **Please note that IPPFAR will not consider applications that are not done in the requested format.**

IPPF is an equal-opportunity employer. As a leading global human rights organization focused on equality, empowerment, ending discrimination, and poverty eradication, we internally reflect social justice principles. We, as IPPF, strongly oppose racism in all its forms and resolutely go for a cultural change that will shift the existing imbalances in power and process.

Applications are particularly encouraged from women, persons living with disability, and candidates openly living with HIV.

IPPF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees, volunteers, contractors and partners to share this commitment. Anyone employed with IPPF agrees to sign and adhere to IPPF's Code of Conduct and Safeguarding (Children and Vulnerable Adults) Policy.

*IPPF has been made aware of various fraudulent vacancy announcements circulated via e-mail from websites falsely stating that they are issued by or in association with IPPF. These correspondences, which may seek to obtain money from the recipients of such correspondence are fraudulent and IPPF does not charge a fee at any stage of the recruitment process (application, interview, meeting, processing, training or any other fees).*

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